



School District 42 Alternate Secondary
Reconnex Program
Principal – Steve Wiebe
20575 Thorne Ave., Maple Ridge, BC. V2X 0G8
(604.466.4359)

Reconnex Referral Process

Contact Steve Wiebe regarding the student at 604.318.9792 or email [steven wiebe@sd42.ca](mailto:steven_wiebe@sd42.ca) before proceeding with the following steps.

- ___ Complete a School District 42 Registration Form.
- ___ Complete a School District 42 Transfer Form and have parent/guardian sign it.
(Anna Kelley will contact the Records Clerks at the high schools to obtain Principal's signature.)

Documents required by the Ministry of Education - Photocopy the following documents:

- ___ Birth Certificate or Passport
- ___ Parent proof of BC residency
(2 pieces required) BC Driver's Licence, BC Services Card/Care Card and/or Utility Bill

Please check the student's records and ensure that the following documents are in the file:

- ___ List of interventions
- ___ School Based Team Meeting notes
- ___ File Review
- ___ IEP

(Additional consultation will be required if student is from out of district or has not been in school.)

When this checklist has been completed, please deliver the Registration/Transfer forms and copies of all supporting documents to Anna Kelley at the Arthur Peake Centre.

23125 116 Avenue, Maple Ridge, BC V2X 0G8
email: Anna_Kelley@sd42.ca
604.466.4359

Anna will request the student's records and Reconnex staff will contact the referring agency with an Intake Meeting date and time.